

(140)

**Minutes of the 49<sup>th</sup> School Board Meeting of  
School of Health Sciences**

The 49<sup>th</sup> School Board Meeting of SOHS was held on 10<sup>th</sup> October, 2012 under the Chairmanship of Director, School of Health Sciences in the Conference Room of School of Humanities, F-Block, New Academic Complex, IGNOU at 11.00 am.

**The Following Members were present:**

1. Prof. T. K. Jena, Director, IGNOU, New Delhi (Chairperson)
2. Dr. (Prof.) R.N. Salhan, Pro -VC, SMU and Dean, Sikkim Manipal Institution of Medical Sciences, 5th Mile, Tadong, Gangtok, Sikkim
3. Dr. R.K. Srivastava, Former DGHS, Govt. of India, 25/504, East End Apartments, Mayur Vihar Phase -1 Delhi
4. Dr. Sanjay Chaturvedi, Professor, Department of Community Medicine, UCMS & GTB Hospital, New Delhi
5. Dr. K. Lalitha, Professor and Head Dept. of Nursing, NIMHANS, Houseer Road, Bangalore
6. Ms. Rafath Mohsin, Deputy Director Nursing, Govt. of A.P, Officers Apartments, Sultan Bazaar, Hyderabad
7. Dr. Suhas Shetogovekar, Associate Professor, SOSS, IGNOU, New Delhi
8. Dr. G. Mahesh, Assistant Professor, SOSW, IGNOU, New Delhi
9. Prof. Bimla Kapoor, School of Health Sciences, IGNOU, New Delhi
10. Prof. Pity Koul, School of Health Sciences, IGNOU, New Delhi
11. Dr. Ruchika Kuba, Associate Prof. School of Health Sciences, IGNOU, New Delhi
12. Dr. Biplab Jamatia, Assistant Prof. (Sr. Scale), School of Health Sciences, IGNOU, New Delhi
13. Mrs. Reeta Devi, Assistant Prof. School of Health Sciences, IGNOU, New Delhi
14. Mrs. Laxmi, Assistant Prof. School of Health Sciences, IGNOU, New Delhi
15. Ms. Neerja Sood, Assistant Prof. School of Health Sciences, IGNOU, New Delhi  
(Convener)

**The Following Members could not attend the meeting:**

1. Prof. P.K. Biswas, STRIDE, IGNOU, New Delhi
2. Dr. Nilima Srivastava, Associate Professor, SOGDS, IGNOU, New Delhi
3. Prof. S.B. Arora, School of Health Sciences, IGNOU, New Delhi

Chairperson welcomed all the new external members namely Prof. R. N. Salhan, Dr. R. K. Srivastava, Prof. Sanjay Chaturvedi, Dr. Lalitha and Ms. Rafath. After introduction following agenda items were taken up for discussion.

**Item 49.1 Confirmation of the minutes of 48th School Board Meeting**

Under item number 48.3 Programme Coordinators Prof. Bimla Kapoor and Mrs. Reeta Devi informed that Diploma in Mental and Psychiatric Health Nursing Programme is targeted to be launched in July, 2013 not in January 2013.

Under item number 48.8 Dr. R. N. Salhan pointed out the typographical error of his name. Director assured for remedial measures.

48<sup>th</sup> School Board Minutes were confirmed with the above observations.

#### **Item 49.2 Consideration for approval of MOUs Related to SOHS**

Director briefed that all MOUs of IGNOU are being reviewed by a MOU review Committee appointed by BOM. As a part of procedures, all MOUs are to be approved by School Board. As these MOUs had not been placed before the School Board at a draft stage, they are being placed for ratification now.

##### **a) MOU with DGHS, MoHFW**

The Post Doctoral Certificate in Dialysis Programme launched in July, 2012 has been developed as a part of this MOU. The MOU will remain valid so long as termination notice is not issued by any of the parties. Even though there is no provision for sponsorship of students in the MOU, the DGHS has provided funds for sponsorship of all the 22 students enrolled in the 1<sup>st</sup> batch.

During discussion, Dr.R.K.Srivastav clarified that, there is a provision of funding in the 12<sup>th</sup> Plan for sponsorship in subsequent years as this is linked with the National Programme for Human Organ Transplantation. DGHS will do a quality assessment of the product and will take decision for further funding on an annual basis. Dr.R.N.Salhan suggested that IGNOU should make some provision, to ensure that Doctors from Private Sector joining this Programme as a sponsored candidate give some financial benefit to the common people.

Members approved for continuation of MoU with the above observations.

##### **b) MOU with NACO, MOHFW**

The Post Graduate Diploma in HIV Medicine Programme launched in January, 2012 has been developed as a part of this MOU. The MOU will remain valid so long as termination notice is not issued by any of the parties. There is a provision of sponsorship of 70 candidates annually.

During discussion, it was highlighted that the Programme is disease specific. Therefore, attempt should be made to link it with general medicine, so that the successful candidates could find a career progression even when demand for trained manpower in HIV declines. Diploma in infectious disease could be an option to which the present programme could be linked.

Members approved for continuation of MoU with the above observations.

##### **c) MOU with MOEF**

Dr. Ruchika Kuba briefed the members that the MOU is linked with a Project whose funding was to be closed on 30<sup>th</sup> September, 2012, though the MOU is valid upto December, 2013. She clarified that after the superannuation of Prof.A.K.Agarwal on 31<sup>st</sup> August, 2012, who was the Principal Investigator of the Project, IGNOU has not taken up any further activity. A Review Meeting was held by MOEF on 4<sup>th</sup> October, 2012 in which Ministry has taken a decision not to continue with the further funding in this Project and has allocated the left over activities of the Project to other Project Partners. The Minutes of the Meeting held on 4<sup>th</sup> October at the Ministry is yet to be received. She also mentioned that under the funding of the Project, some students were sponsored to two Study Centres of CHCWM Programme.

During deliberation, Dr.R.K.Srivastava pointed out that IGNOU should be providing guidelines for demonstration of best practices to prevent toxic wastes as per the MOU. However, decision on the MOU should be taken only after receipt of the Minutes of the Meeting held with MOEF on 4<sup>th</sup> October, 2012. It was agreed by members that the closure of the Project should not hamper the completion of the CHCWM programme by the enrolled students.

**d) MOU with DGAFMS**

Director mentioned that this MOU is aimed only at opening Programme Study Centres (PSC) of IGNOU for PGDHHM Programme in the Army set up. The MOU is renewed on 16<sup>st</sup> August, 2012.

Members agreed for continuation of the MOU.

**e) MOU with Govt. of NCT, Delhi**

Under this MOU, there is a provision of sponsorship by NCT Delhi in the identified programmes of IGNOU. During discussion it was pointed out that very few students have been benefitted over the last 4 years. It was highlighted that the Objectives of the MOU needs to be more specific, so that IGNOU could take more advantage of this collaboration. Director clarified that the observation could be taken care during the renewal of the MOU which is due in July, 2013.

With the above observations, the MOU was approved.

**f) MOU with Dental Council**

Post Graduate Certificate in Oral Implantology (PGCOI) & Post Graduate Certificate in Endodontics (PGCE) were developed and launched as a part of this MOU. Dental Council has already given a notice in June, 2012 for termination of the MOU. Accordingly, IGNOU will not be enrolling any more students in future. However, post facto approval of the MOU was sought from the School Board so that the students already enrolled in this programme could continue till the completion.

Members gave post facto approval for the MOU.

**g) MOC with NBE**

MOC with National Board of Examination mentions about its automatic renewal for a period of 5 years if neither of the party has any objection to it. Accordingly, the MOC was renewed on 3<sup>rd</sup> February, 2011 and will be valid till 2016. During discussion members felt that collaboration between the two apex institutions could be expanded. Steps should be taken to get all the existing PG Medical Programmes of IGNOU recognized by National Board. Students completing IGNOU's PG Diploma Programmes should get a waiver of 1 year and also permission for lateral entry into the concerned programmes offered by NBE.

With the above observation Members approved the MOU and agreed for its continuation.

**h) MOU with ICMR**

MOU with Indian Council of Medical Research was signed on 12<sup>th</sup> April, 2007 to share academic and technological experiences between the two organisations. Presently, both the institutions want the continuation of the MOU for which a renewal agreement was placed before the School

Board. During deliberations Director mentioned that even though much activity has not been done in the past, there is a scope for initiating a series of the Certificate Programmes pertaining to various areas of research. Dr.R.N.Salhan and Dr.R.K.Srivastava also expressed that continuation of the MOU will benefit both the institutions.

Members agreed to approve the MOU and its renewal.

#### **Item 49.3 Approval of Phase-III form for PG Diploma in Critical Care Medicine**

Director mentioned that the PG Diploma in Critical Care Medicine is being developed through Medical Cell which was notified by IGNOU on 16<sup>th</sup> August, 2011. However, due to shortage of faculty, the Programme development had slowed down. Recently the Indian Society of Critical Care Medicine has approached IGNOU to expedite the development process so that it would not be needed for the Society to start another programme of their own.

During deliberation it was agreed that the Programme is the need for the Country. However, implementation strategy needs to be finalized before the Board could give its approval for Phase-3 form. Dr.R.K.Srivastav cautioned to make a meticulous implementation plan so that the quality of the training could be maintained.

It was decided that an expert meeting needs to be organized to finalise its implementation strategy and a modified proposal could be placed in the next School Board for consideration.

#### **Item 49.4 Approval of Phase-III form for PG Diploma in Clinical Engineering**

Director gave the background of the development of the PG Diploma in Clinical Engineering Programme which is being developed as a part of the MOU with HLL Lifecare Ltd. During discussion members pointed out that the main target group for training is Engineers which is not the target group for SOHS. Moreover the training mainly aimed at the manpower need of the MOU partner. As the discipline is having shortage of faculty, this programme should be shifted either to School of Engineering Technology (SOET) or to School of Interdisciplinary and Trans-Disciplinary Studies (SOITS).

With the above observation the phase-III form was not approved by the School Board.

#### **Item 49.5 Approval of Policy Frame work for PG Medical Education through IGNOU**

Director mentioned that IGNOU has already developed and launched half a dozen of PG Medical Programmes and also is in the process of developing few more. As there is no policy framework, it becomes difficult to link these programmes with the mainstream PG Medical Education. Therefore, deliberation was needed on important issues like the duration of the programmes, need of entrance examination for admission, feasibility of having a distance learning component in training, etc.

After deliberation the following points emerged:

- As duration for all PG Diploma programme is two years, IGNOU should also plan for two year PG Diploma Programmes. However, as the present trend is for modular, Skill basec short duration courses, IGNOU too should think of this modular approach while simultaneously designing for two years duration.

- Technology should be incorporated as an important training tool. Therefore, the percentage of distance education component vis-à-vis residential training would depend upon the nature of the programme.
- Entrance test should be thought only if there is a huge demand for the programme. However, IGNOU should plan for its own entrance instead of combining it with All India PG Entrance Examination.

It was concluded that an expert brainstorming meeting should be called to finalise a policy framework before placing it for approval in the next School Board.

**Item 49.6 Approval for Frame work of Practical Examination for Allied Health Programmes**

Director mentioned that five Bachelor Degree Allied Health Sciences Programmes namely BMIT, BRTT, BACT, BMRHIT and BMLT are being offered through CMAI Chair. As there is no existing framework with IGNOU for conduction of practical examinations, a proposed framework is placed before the Board for approval. During discussion members mentioned that for any Graduation level programmes, the examiners have to be at Masters level or higher. Similarly, the practical examination should take care of examination of all the essential skills. With these broad guidelines, the proposed framework was approved.

**Item 49.7 Approval of Synopsis of Ph.D (Nursing) candidates Recommended by Doctoral Committee**

Prof. Bimla Kapoor presented the summary of synopsis of five Ph.D. Scholars (Jayalakshmi Narasimhaiah; Jayasree Radhamaniamma; R. Babu; Shobha Gusain and Laxmi) as approved by the Doctoral Committee held on 09-10-12 (Appendix-1). Most of the members expressed that the synopsis should be circulated atleast two weeks in advance so that they could go through them and give their opinions during the meeting. This procedure is essential as the members are being held as a party to the consent given for approval. Dr.R.N.Salhan, mentioned that there should be a provision for presentation of the synopsis by Programme Co-ordinator so that the members could clarify their doubts related to the synopsis. Director mentioned that the above concern of the members would be taken care in future so that all members get adequate time on the items being discussed in the school Board.

With the above observations members agreed to approve the synopsis of 5 Ph.D. scholars.

**Item 49.8 Approval of Progress Report of Ph D in Nursing Students**

Prof. Bimla Kapoor presented the progress report of five Ph.D. scholars (Ashok Yadav; Seema Sachdeva; Sonia Sunny; Vijender Kaur and Reeta Devi) which was approved by the Doctoral Committee held on 09-10-12. Members expressed that the Progress Report of Ph.D. scholars need not be approved by the School Board as the Scholars have to make their final presentation to a larger body before being awarded the Ph.D. Therefore, Progress reports should be taken up only as an reporting item to the school Board to ensure that all the procedural steps are followed.

With the above observation, the item was ratified by the members.

**Item 49.9 Approval of Modification of Programme Title of Diploma in Critical Care Nursing (DCCN) Programme**

Prof. Pity Koul suggested to change the programme title of Diploma in Critical Care Nursing (DCCN) Programme to Diploma in Emergency and Critical Care Nursing Programme. The purpose was to broad base the target group. Members observed that 'emergency care' and 'critical care' are two distinct identities. Therefore, compliance of curriculum with the new title needs to be thoroughly checked.

Programme Co-ordinator was informed to carry out the above exercise thoroughly and place the item in the next School Board if the title would still need a change.

**Item 49.10 Approval of Additional Names for Evaluation Activities of Allied Health Programmes**

Director presented a list of the evaluators for Allied Health Programmes. It was mentioned that the list should comply with the evaluator criteria that was agreed by the School Board at item No.49.6.

With the above observation the item was approved.

**Item 49.11 Any other item**

**49.11.1 Revision of Admission Fee for PGDCC Programme**

Dr. Biplab Jamatia proposed revision of the programme fee for the Post Graduate Diploma in Clinical Cardiology (PGDCC) Programme. The revision is needed as more expenditure is expected to be incurred due to recent inclusion of monitoring mechanism for ensuring quality. Giving a detailed costing, he proposed that the existing fee of Rs. 39,000/- per year needed to be revised to Rs. 50,000/- per year.

Members approved the enhancement of programme fee to Rs. 50, 000/- per year.

**49.11.2 Approval of Additional Course Writers/ Editor for PGDHIV Medicine Programme**

The additional list of course writers / editor as proposed by the Programme Co-ordinator was approved.

**49.11.3 Permission for additional Co-Supervisor for Ph.D. Scholar**

Prof. Bimla Kapoor mentioned that a request has been received from Mrs. Seema Sachdeva Ph.D. scholar, to permit Prof. Pity Koul, Professor, IGNOU, New Delhi to be her Co-Supervisor. The proposal was approved by Doctoral Committee held on 09-10-12.

Members approved the name of Prof. Pity Koul as a Co-Supervisor for Seema Sachdeva.

**49.11.4 Approval of additional panel of names for Doctoral Committee for Ph.D (Nursing).**

Director brought to the notice of members that as there are only 2 names in the panel of experts for Doctoral Committee, conduction of Doctoral Committee Meeting is not being possible in time. This is affecting the advance circulation of Ph.D. synopsis to members. So a larger panel is being proposed for future need.

Prof. Bimla Kapoor proposed names of five experts to be added to the existing panel of experts for Doctoral Committee of Ph.D in Nursing.

Members approved all the five names as additional list to the panel of external experts of the Doctoral Committee. The names are as follows:

**Dr. Rebecca Samson**  
Director of Nursing  
Pondicherry  
Mob: 0887042116

**Dr. Harinder Goyal**  
Faculty RAK College of Nursing  
New Delhi

**Dr. Jyoti Sarin**  
Principal  
M. M. College of Nursing  
Ambala

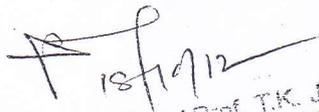
**Dr. Kanwaljeet Gill**  
Principal  
S. K. S. College of Nursing,  
Sarabha, Ludhiana  
Punjab

**Dr. Anice Goerge**  
Dean  
Manipal College of Nursing  
Manipal

**49.11.5 Course Work for Ph.D Scholars in Nursing**

Prof. Bimla Kapoor briefly mentioned about the course work being conducted for the Ph.D. scholars in Nursing (Appendix-2). It was taken up as a reporting item.

Meeting ended with vote of thanks to the chair.

  
18/11/12  
प्रो. टी.के. जेना / Prof. T.K. Jena  
निदेशक, (सा.वि.वि.) / Director (SOHS)  
इगु, नई दिल्ली / IGNOU, New Delhi